

BILLY ELLIOT THE MUSICAL- UK AND IRELAND TOUR



RESIDENTIAL TUTOR CHAPERONE (LONDON) - Job Description

(FULL TIME)

Reports to Head Chaperone, Children's Administrator, and General Management

The Show

Set in a northern town during the Miners' Strike of 1984/5, *Billy Elliot the Musical* follows Billy's journey from the boxing ring to the ballet class, where he discovers a passion for dance that will change his life forever. Brought to life by the award-winning creative team behind the film, with iconic music by Elton John, *Billy Elliot the Musical* is one of the most successful and beloved British musicals of all time. Ten years after it last played to audiences, this landmark production returns to tour the UK including a limited West End run.

Purpose of Job

This role is for chaperoning two children during our recast period in rehearsals and overnight. The tutor chaperone will also be responsible for their education whilst they are in rehearsals. The children will be staying in a London residence and rehearsing the show. The chaperone is there to provide and secure their health, comfort and welfare whilst rehearsing the show. The chaperones are responsible for, amongst other things, first aid and health and safety of the children, liaising with the parents and acting in loco parentis (in place of parent) when in rehearsals and the residential property, and ensuring that the child is working within the legal guidelines under which they are licensed to perform.

Duties and Responsibilities Include

As a Chaperone, you will be expected to:

- Safeguard, support and promote the wellbeing of the children.
- Be fully aware of the conditions that form part of the license granted to the production to have the children rehearsing.
- Ensure that all necessary working hour limits are adhered to.
- Taking on the responsibility of maintaining the children's education whilst they participating in the production.
- Being the lead point of contact for communication with the children's schools.
- Support and supervise the children at all times during rehearsals and overnight.
- Use appropriate language and actions in the presence of the children and ensure the same from other adults in the vicinity.
- Manage weekly budget for meals, travel, and pastoral care.
- Listen to the views of the child and advocate for them when necessary.
- Be aware of and agree to any arrangements made for the child to travel to and from rehearsals or the residential property.
- Respond to any concerns regarding the child's wellbeing in an appropriate, proportionate and timely manner.
- Ensure the children receive adequate rest breaks in line with licensing regulations
- Monitoring the health and wellbeing of the children
- Ensure management is informed immediately if a child suffers any illness or injury at the theatre.

- Ensure the children arrive safely and on time at the venue.
- Supervise and care for the children in the event of an emergency.
- Ensure that the children are well behaved during rehearsals.

Person Specification

The post-holder must have the following:

- Registration with the relevant professional bodies (must include a Professional Chaperone license and relevant DBS checks)
- Relevant teaching qualifications, e.g. education or tutoring
- Suitable experience providing teaching or tutoring.
- Suitable experience discharging proper care of a child
- Experience safeguarding, supporting and promoting the wellbeing of a child
- Ability and willingness to work as part of a team
- Conscientious, discreet, enthusiastic, reliable and personable individual.
- Ability to maintain confidentiality
- Experience caring for a child in an overnight residential setting.

Desirable

- Prior experience providing chaperone duties
- Experience working with parents, venues and local authorities
- Experience providing chaperone duties in a live theatre or performing arts environment.
- An interest in the arts and dance.

Alcohol Policy All staff are expected to remain alcohol free during working hours and take personal responsibility for presenting themselves in a fit state for work i.e. alcohol free.

Outline of Terms and Conditions

TITLE OF POST: RESIDENTIAL TUTOR CHAPERONE (FULL TIME)

TERM OF EMPLOYMENT: **15th November 2026 – 17th January 2027**

(with the potential of extension as below)

7th February 2027 – 19th April 2027

Please give availability in application.

Please note that, due to the touring Production being based in London during this time, the February-April period would not require this role to be a Tutor for the children.

HOURS: Full-time contract, with overnight care involved.
Designated day off per-week.

PAY: £925.00 per week, with an additional hourly fee for tutoring.

PROBATIONARY PERIOD: Six weeks



Application Procedure

To apply, please send a CV and a short covering letter (no more than one page) outlining your suitability for the role, together with a completed Equal Opportunities Monitoring Form to recruitment@shortstreet.co.uk **by noon Friday 2nd October 2026** (quoting BETM Tutor Chaperone in the subject line). Please note all applicants must have the right to work in the UK and a valid Chaperone license.

Please note that this vacancy may close earlier than the advertised closing date should we receive a sufficient number of suitable applications. Early applications are therefore encouraged.

We are committed to embracing diversity and inclusion across all departments and recognise that relevant skills and experience may come from a non-theatre work setting or home context. Flexible working practices will be considered.